



VETERINARIAN REGISTRATION AND ELECTRONIC VETERINARY HEALTH CERTIFICATE USER MANUAL

Version 1.0 | June 17, 2025

What is eVHC?

A DIGITAL DOCUMENT ISSUED BY A LICENSED
VETERINARIAN TO CERTIFY THE HEALTH
STATUS OF ANIMALS FOR PURPOSES SUCH AS
TRANSPORT, SALE, OR EXPORT.

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Introduction

Veterinarian Registration Information System (VRIS)

This system was designed to manage the registration process for licensed veterinarians in both the government and private sectors.

It enables them to track their professional information, credentials, practice details, and compliance with continuing education requirements, ensuring proper regulation and oversight of veterinary practice within a region.

The system typically includes features for application submission, issuance of veterinary health certificate and management.

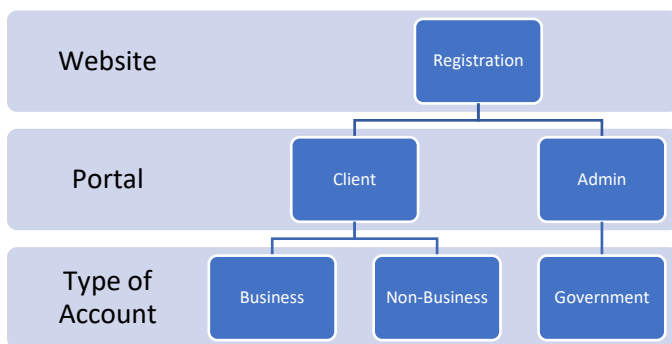
Electronic Veterinary Health Certificate (eVHC)

A licensed veterinarian issues a digital document to certify the health status of animals for purposes such as transport, sale, or export.

It streamlines the traditional paper-based process, ensuring faster issuance, improved traceability, and enhanced data accuracy.

The eVHC includes critical information such as animal identification, health assessments, vaccination records, and compliance with regulatory requirements. By leveraging digital tools, it supports better disease monitoring, facilitates regulatory compliance, and promotes animal welfare and public health.

Website Registration Process Flow



Client Registration

Business Account – This applies to entities such as **Corporation, Partnership, Single/Sole Proprietorship** and **Cooperative**.

- **Services offered** under a Business Account include:
 - **Facility Registration**
 - **Transport Carrier Accreditation**
 - **Local Shipping Permit Issuance**
 - **Feeds**
 - **Private Veterinarian Registration and Electronic Veterinary Health Certificate (eVHC)**

Non-Business Account – This category includes individuals and entities such as **Pet Owner's, Smallholder, Association, Private Universities/Colleges, Non-Government Organization, Handlers, Private Veterinarians and Job Applicants**.

- **Services offered** under this account include:
 - **Pet Registration**
 - **Small hold Registration (RSBSA)**
 - **One-Time Application for Shipping Permit**
 - **Private Veterinarian Registration and Electronic Veterinary Health Certificate (eVHC)**
 - **Job Opportunities**

Admin Registration

Government Account – This applies to government agencies and institutions such as:

- **Bureau of Animal Industry**
- **Department of Agriculture**
- **Department of Health**
- **ATI-International Training Center on Pig Husbandry**
- **Local Government Unit**
- **National Dairy Authority**
- **National Meat Inspection Service**
- **Philippine Carabao Center**

Services and administrative support provided under this account include:

- **Pet Registration**
- **Live Animal Registration**
- **Approval of Registrations, Licenses and Accreditations**
- **Vaccine, Drugs and Biologics Inventory**
- **Animal Health Monitoring, Routine and Vaccination**
- **Animal Disease Incident Reporting (ADIR)**
- **Disease Investigation and Surveillance**
- **Laboratory Information Management System**
- **Veterinarian Registration and Electronic Veterinary Health Certificate (eVHC)**

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For Admin Registration, please contact the **Bureau of Animal Industry - Information and Communications Technology Unit** for registration procedures.

STEP 1: User Registration

1.1. Visit the BAI website.



Figure 1: Type www.bai.gov.ph in your browser.

1.2. Go to Registration Page.

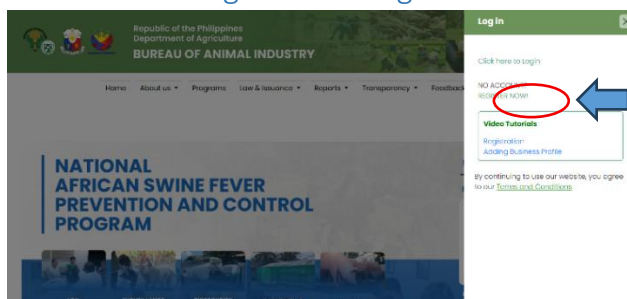


Figure 2: Click Login and click the "Register" button

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1.3. Fill up the User Registration Form.

Figure 3: Registration Form

One Facility One Registration

Create your profile one-time to access all our services.

Select the type of registration

☐ Business Account

Corporation, Partnership, Single/Sole Proprietorship and Cooperative.

Services Offered:

Facility Registration, Transport Carrier Accreditation, Local Shipping Permit Issuance, Feeds, Veterinarian Registration.

☐ Non-Business Account

Pet Owners, Smallholder, Association, Private Universities/Colleges, Non-Government Organization, Handlers and Private Veterinarians, Job Applicants.

Services Offered:

Pet Registration, Smallhold Registration (RSBSA), One-Time Application for Shipping Permit, Veterinarian Registration, Job Opportunities.

Select the appropriate account type. (Refer to the account types listed in the Client Registration section.)

Login Information

Let's start with your login information

User Name	Email
<input type="text" value="Type..."/>	<input type="text" value="Enter a valid email address"/>
Password	Confirm Password
<input type="text" value="Type your password"/>	<input type="text" value="Re type password"/>

Please provide your login information. (Use this information to log in to the website)

Note: Password must contain at least one uppercase letter, one lowercase letter, one digit, and one special character. Ex: R@ffY123

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User Information

This information will let us know more about you.

Registered in Philsys? (Philippine Identification System):	<input type="radio"/> Yes <input type="radio"/> No	PhilSys ID Number Type your PhilSys id number
First Name Type...	Last Name Type...	
Middle Name Type...	Extension Name (Jr., Sr., III, II, I) Type...	
Sex Please Select	Date of Birth Select Date	
Work Position/Occupation Type...	Contact Number +63 (___) ____-____	SEND OTP
Civil Status Please Select	Country Select Country	
Region Select Region	Province Select Province	
City/Municipality Select City/Municipality	Barangay Select Barangay	
House No./Lot No./Blk No./Bldg./Floor/Road/Street/Alley Type...		

Please provide your basic information, including your name, gender, date of birth, contact number, and address.

Note: Please make sure your mobile number is verified using our OTP service.

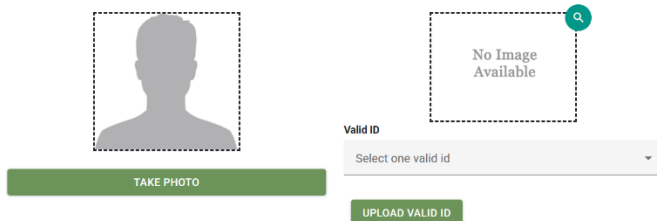
Click the **“Send OTP”** button to receive a verification code.

A success message will appear once your OTP is verified successfully.

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Credentials

Basic Requirements.




The screenshot shows a registration interface. On the left, there is a dashed box containing a grey silhouette of a person's head and shoulders, with a green button labeled "TAKE PHOTO" below it. To the right, there is another dashed box containing the text "No Image Available" and a magnifying glass icon in the top right corner. Below this box is a dropdown menu labeled "Valid ID" with the text "Select one valid id" and a downward arrow. At the bottom right, there is a green button labeled "UPLOAD VALID ID".

The Initial requirement is your photo and a valid ID.

Once completed, click the **“Submit”** button.

1.4. Account Confirmation

After submitting your registration, **you will receive a confirmation link via email**. Please click the link in the email to confirm your account. If the confirmation link is not visible in your inbox, please check your spam or junk folder or you may use the **resend confirmation link** feature in our website.

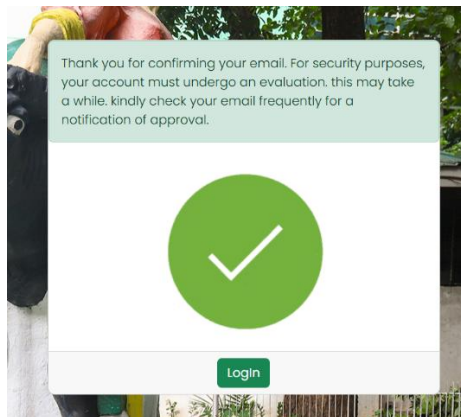
Confirm your email  Inbox x



BAI E-Services <bai-no-reply-e-services@mail5.bai.gov.ph>
to richardedades33+1 ▼

Please confirm your account by [clicking here](#).

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A screenshot of a "Login Portal" form. At the top is the logo of the Department of Agriculture, featuring a green and orange emblem with the text "DEPARTMENT OF AGRICULTURE" and "1996". Below the logo is the title "Login Portal" in green. The form contains two input fields: "Username" and "Password". Below these fields is a checkbox labeled "Remember me?" and a link "Forgot your password?". A green "Log in" button is positioned below the checkbox. At the bottom, there are two links: "Create a new account" and "Resend email confirmation link". The "Resend email confirmation link" is circled in red, and a blue arrow points to it from the right. Below the links is a paragraph: "By continuing to use our website, you agree to our [Terms and Conditions](#)".

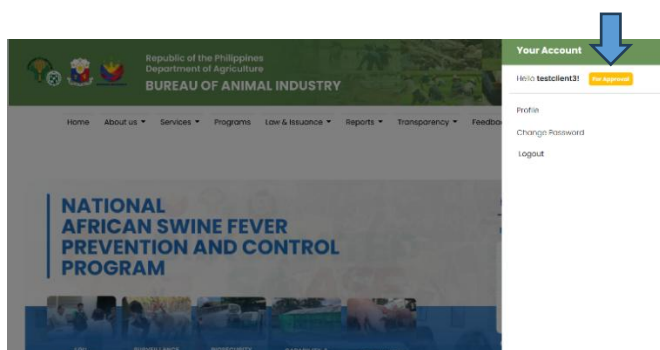
Resend Confirmation Link

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For **Business Accounts**, verification and approval are required to activate the account.

Non-Business Accounts may log in to the website immediately.

You can check your account status by clicking “**Login**” in the top menu.



You will receive an email notification once your account is approved.

Verification Successful ➤ Inbox x



BAI E-Services <bai-no-reply-e-services@mail5.bai.gov.ph>
to raffy.butuhan+CAR ▼

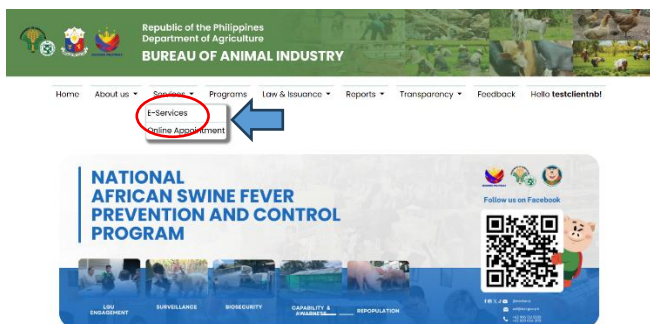
Please be advised that the admin has approved your account
log in to www.bai.gov.ph.

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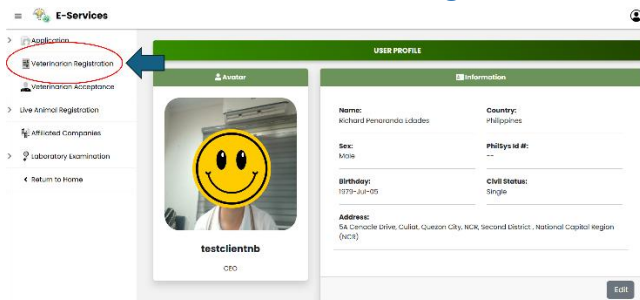
1.5. Log in to the website.



1.6. Go to E-Services.



1.7. Click the Veterinarian Registration.



STEP 2: Veterinarian Registration

2.1. Fill up the Veterinarian Registration Form.

The screenshot shows the 'License Information' section of a registration form. On the left, there is a large box labeled 'PRC License' with the text 'No Image Available' and a button labeled 'UPLOAD LICENSE'. Below this box is a red button labeled 'Upload your PRC ID'. On the right, there are several input fields: 'Professional Degree' with a dropdown menu 'Select one or many'; 'Tax Identification Number' with a red error icon; 'PRC ID (Enter your PRC ID No.)' with a red error icon; 'PTR No. (Enter your PTR No.)' with a red error icon; 'Date Issued' with a calendar icon and a red error icon; 'Valid Until' with a calendar icon and a red error icon; and 'Place Issued' with a red error icon. A red button labeled 'Upload your PRC ID' is at the bottom left of the form area.


In the **License Information** section, please upload your PRC license ID and provide the following details:

- Professional Degree
- TIN number
- PRC ID number
- PTR number
- Date Issued
- Validity
- Place Issued

In the **Type of Practice** section, choose the practices you are involved in.

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Type of Practice

Select one or many 

- ☐ Select All
- ☐ Academic Activities and Education
- ☐ Animal Health Private Sector
- ☐ Animal Health Public Sector
- ☐ Animal Health and Welfare Activities
- ☐ Community Animal Health Workers
- ☐ Laboratory Private Sector
- ☐ Laboratory Public Sector
- ☐ Pharmaceutical Industry
- ☐ Veterinary Public Health Activities

[OK](#) [CANCEL](#)

Select your specialization in the **Specialization** section.

Specialization

Select one or many 

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☐ Select All

☐ Academe

☐ Equine

☐ Large Ruminant

☐ Poultry

☐ Small Animal

☐ Small Ruminant

☐ Swine

☐ Wildlife

OK

CANCEL

In the **Header Information** section, please upload your Department/Agency/Company logo and provide the required header information. This information will appear on your certificate and is necessary for the issuance of a Veterinary Health Certificate.

Header Information

Department/Agency/Company Logo

No Image Available

UPLOAD LOGO

1st Header

Republic of the Philippines

2nd Header

Department of Agriculture

3rd Header

Bureau of Animal Industry

4th Header

Visayas Avenue, Quezon City

Upload your office logo.

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In the **Authorization** section, please upload your E-Signature. This is necessary for the issuance of a Veterinary Health Certificate.

The screenshot shows a form titled "Authorization" with a green header. It contains two columns: "Digital Signature" and "Authorization Letter". Each column has a large box with the text "No Image Available" and a button below it labeled "UPLOAD SIGNATURE" and "UPLOAD LETTER" respectively. At the bottom left, there is a red button labeled "Upload your signature."

Under the **Organization/Association** tab, kindly indicate all organizations or associations with which you are affiliated.

The screenshot shows a tabbed interface with "ORGANIZATION/ASSOCIATION" selected. Below the tabs, there is a button labeled "+ ADD ORGANIZATION/ASSOCIATION". A table lists the following organizations/associations:

NAME OF PROFESSIONAL ORGANIZATION/ASSOCIATION	
Organization 2	<input type="checkbox"/>
Association 1	<input type="checkbox"/>
Organization 1	<input type="checkbox"/>

Please indicate all training programs you have attended under the **Trainings** tab.

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ORGANIZATION/ASSOCIATION		TRAININGS						+ ADD TRAININGS	
DATE FROM	DATE TO	NO. OF HOURS	TRAINING LOCATION	DESCRIPTION	VENUE	ORGANIZER			
5/25/2025	6/16/2025	30	On Site	Training Title	Cebu City	Mr. Pouper			

Once all required information has been entered, please click the **Save** button.

Note: You can still edit your veterinarian profile if you missed any fields or entered incorrect information.

If you are satisfied with your profile, click the **Submit** button to complete your registration.

E-Services

> Application

- Veterinarian Registration
- Veterinarian Acceptance
- > Live Animal Registration
- Affiliated Companies
- > Laboratory Determination
- Return to Home

VETERINARIAN PROFILE

Avatar

Richard Penaranda Edades

Basic Information

Birthday: 05/07/1979 **TIN No.:** 123232323

Sex: Male **Sector:** Private

Contact No.: +639276280948 **Professional Degree:** DVM, PhD, MPH

Home Address: 5th Candela Drive, Culiot, Quizon City, NCR, Second District, National Capital Region (NCR)

SUBMIT **EDIT**

2.2. Evaluation and Approval

After submitting your registration, you will see your registration status displayed at the top of the page. (See image below)

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The screenshot shows the 'VETERINARIAN PROFILE' page. At the top, a blue banner with a white arrow pointing left contains the message: 'Your registration is under review.' Below this, the profile is divided into two sections: 'Avatar' and 'Basic Information'. The 'Avatar' section shows a placeholder image of a yellow smiley face and the name 'Richard Penaranda Edades' with an 'Unverified' status. The 'Basic Information' section contains the following details:

Basic Information	
Birthday: 05/07/1979	TIN No.: 123123123
Sex: Male	Sector: Private
Contact No.: +639278282848	Professional Degree: DVM, PhD, MPH
Home Address: SA Cernocle Drive, Cullot, Quezon City, NCR, Second District, National Capital Region (NCR)	

If your registration is declined, the status will be updated accordingly, and the administrator's comments will be displayed. (See sample image below)

The screenshot shows the 'VETERINARIAN PROFILE' page with a red banner at the top containing a white arrow pointing left and the message: 'Your registration did not meet the requirements. Kindly upload a clearer or higher-resolution copy of your PRC License.' Below this, the profile is divided into two sections: 'Avatar' and 'Basic Information'. The 'Avatar' section shows a placeholder image of a yellow smiley face and the name 'Richard Penaranda Edades' with an 'Unverified' status. The 'Basic Information' section contains the following details:

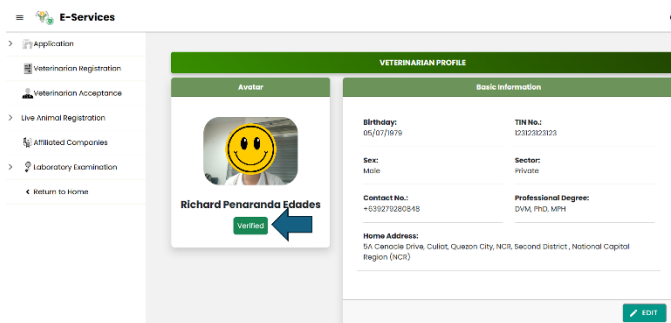
Basic Information	
Birthday: 05/07/1979	TIN No.: 123123123
Sex: Male	Sector: Private
Contact No.: +639278282848	Professional Degree: DVM, PhD, MPH
Home Address: SA Cernocle Drive, Cullot, Quezon City, NCR, Second District, National Capital Region (NCR)	

At the bottom right of the 'Basic Information' section, there are two buttons: 'SUBMIT' and 'EDIT'.

Once you have complied with the requirements, click the **Submit** button again to resubmit your registration.

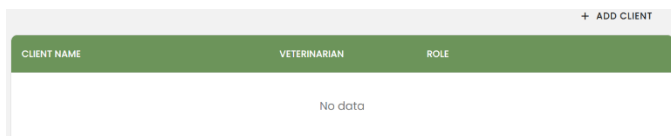
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Upon approval of your registration, a **“Verified”** status will appear in your veterinarian profile. (See image below)



2.3. Tagging and Acceptance of Clients

Add the clients for whom you want to issue a Veterinary Health Certificate.



Click the **“Add Client”** button to open the pop-up form.

Provide your clients location, enter the exact name of your client and select your role in relation to the client.

(See image below)

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Add Clients

Region
Select...

Province
Select...

Municipality
Select...

Barangay
Select...

Client Name *
Type the complete name of your client...

Role
Select...

Tagging
☐ Confirmed ☐ Removed

[SAVE](#) [CANCEL](#)

After adding the client, please confirm the tagging by selecting the Edit button, checking the '**Confirmed**' option, and clicking **Save**. (See image below)

Add Clients

Region
Select...

Province
Select...

Municipality
Select...

Barangay
Select...

Client Name *
Richard Penaranda Estades (SA Cenacle Drive, Cullas, Quezon City, NCR, Second District, National Capital Region (NCR))

Role
Farm Consultant

Tagging
☒ Confirmed ☐ Removed

The next step is **Client Acceptance**, where the client will accept the veterinarian. (See image below for instructions)

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VETERINARIAN ACCEPTANCE				
<input type="text" value="Search..."/>				
FULL NAME		CATEGORY	STATUS	
Approve Decline/Remove		Richard Penaranda Edades	Veterinarian	For Approval
10	15	20	Page 1 of 1 (1 items) < 1 >	

The client must log in, visit the **E-Services**, navigate to the **Veterinarian Acceptance** page, and click the **'Approve'** button to accept the veterinarian.

Once accepted, the veterinarian can issue a **Veterinary Health Certificate** to that client.

STEP 3: Issuance of Veterinary Health Certificate

Click the **“Issue a Veterinary Health Certificate”** button. (See image below)

			+ ADD CLIENT	
CLIENT NAME	VETERINARIAN	ROLE		
Richard Penaranda Edades (RA Canacle Drive, Cu...	Richard Penaranda Edad...	Farm Consultant		...
ISSUE A VETERINARY HEALTH CERTIFICATE				

A pop-up will appear. Select the client to whom you want to issue a veterinary health certificate and click **“Save”** button. (See image below)

Veterinarian Registration and Electronic Veterinary Health Certificate User Manual

Issue a Veterinary Health Certificate

+ ISSUE A VETERINARY HEALTH CERTIFICATE

Search...

CONTROL NO.	COMPANY NAME / OWNER'S NAME	ADDRESS	CONTACT NUMBER	EMAIL ADDRESS
VHC06162025014128222	Richard Penaranda Edades			

Page 1 of 1 (0 items)

Veterinary Health Certificate Form

Company Name / Owner's Name *

Richard Penaranda Edades

SAVE CANCEL

Expand the right arrow button to open the details form.
(See image below)

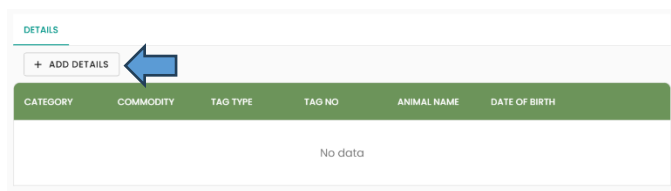
+ ISSUE A VETERINARY HEALTH CERTIFICATE

CONTROL NO.	COMPANY NAME / OWNER'S NAME
VHC06162025014128222	Richard Penaranda

10 15 20

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3.1. Veterinary Health Certificate Details

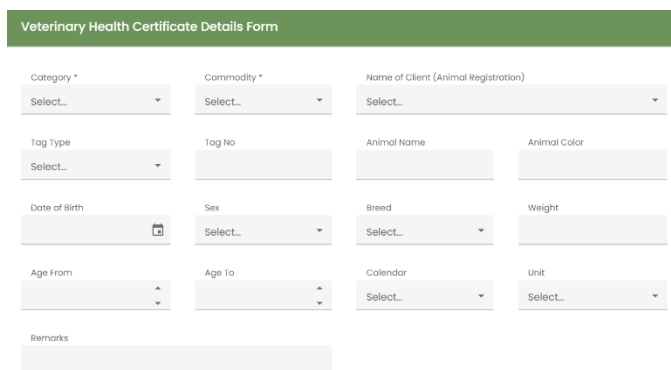


DETAILS

+ ADD DETAILS

CATEGORY	COMMODITY	TAG TYPE	TAG NO	ANIMAL NAME	DATE OF BIRTH
No data					

Click the “**Add Details**” button to open the pop-up form.



Veterinary Health Certificate Details Form

Category *
Select...

Commodity *
Select...

Name of Client (Animal Registration)
Select...

Tag Type
Select...

Tag No
Text input

Animal Name
Text input

Animal Color
Text input

Date of Birth
Calendar icon

Sex
Select...

Breed
Select...

Weight
Text input

Age From
Text input

Age To
Text input

Calendar
Select...

Unit
Select...

Remarks
Text area

In this form, provide the following required information:

Category – select live or animal products


Commodity – Select the appropriate type (e.g., dog, cat, etc.)

Name of Client (if registered under Live Animal Registration)

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Additional information—including tag type, tag number, date of birth, sex, breed, weight, and age—will be automatically populated if the client is already registered in the system.

3.2. Printable Veterinary Health Certificate



Republic of the Philippines
Department of Agriculture
Bureau of Animal Industry
Visayas Avenue, Quezon City

VETERINARY HEALTH CERTIFICATE

Control No.: VHC06182025105931822
Date: 10-Jun-2025
Time: 12:00 am

TO WHOM IT MAY CONCERN:
This is to certify that I have examined the dog described below.

Owned by: Richard Penaranda Edades
Residing at: 5A Cenacle Drive, Culiati, Quezon City, NCR, Second District, National Capital Region (NCR)
Cellphone Number: 9279280848
Email: richardedades33+3@gmail.com


And to the best of my knowledge and ability to determine with the procedures used, find the dog at the time of examination to be apparently free from evidence of dangerous communicable animal disease.

DESCRIPTION:

Name of Pet	Species	Breed	Color	Date of Birth	Gender	Weight	Microchip No.	Destination
Raffy	Dog	ASPIN	Black	17/06/2025	Male		12341243	

This further certifies that the above-described dog/cat was vaccinated against Rabies on

ISSUED BY:


Richard Penaranda Edades
Name and signature of Veterinarian
PRC 31231231
Expiry Date 05-Jul-2025

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Frequently Asked Questions (FAQS)

Q: How can I register in the system?

A: Visit the BAI website, type bai.gov.ph in your browser, then click the “Register” button.

Q: I did not receive a verification link in my email. What should I do?

A: If you can’t see it in your inbox, check in your spam. If you still can’t see it, use the resend confirmation link feature on the website or please inform your website administrator.

Q: I can’t remember my password?

A: Go to login page and click “forgot my password” link

Q: Where can I get a role in the system?

A: Please ask your Department/Agency regarding your role in the system.

Q: My account has been locked out. What should I do?

A: Please inform your website administrator.

Q: Can I have multiple accounts to access the system?

A: No.

Q: The website is so slow. What should I do?

A: Consider upgrading your internet bandwidth. If this doesn’t solve the problem, please consult your website administrator.

Veterinarian Registration and Electronic Veterinary
Health Certificate User Manual

*Department of Agriculture
Bureau of Animal Industry
GIS Bldg. Bureau of Animal Industry Compound
Visayas Avenue, Elliptical Road, Quezon City*